



Step-by-Step Guide to: Speaking at Noon Conference or Morning Report

(Courtesy of Soyun Kim, an ER resident and one of our California State Directors)

1. Contact the chief residents at residency programs in your institution and institutions near you and request to be added to the schedule. Chiefs are very busy and will often be happy to have someone volunteer to organize a noon conference. It helps to have someone from the program or with personal connections to make the request. Also, keep an eye on national (NPA, AMSA, etc) listserves—occasionally there is a nation grand rounds or conference call that you can join in on.
2. Contact Mandy (mandy.krauthamer@drsforamerica.org) for the latest slides and legislative update.
3. Personalize the presentation. Some suggestions:
 - a. Tell an anecdote from your own experience.
 - b. Add in statistics for your state (http://www.americanprogressaction.org/issues/2009/07/health_factsheets.html).
 - c. Add quotes from members in your area (www.voicesofphysicians.org).
4. On the day of the presentation, bring handouts with a list of actions people can take, including *one prioritized action*. Also, bring a sign-in sheet.
5. Make sure you leave time for questions. When people ask questions you can't readily answer, jot them down so you can send them to us afterward.
6. Let us and your State or Regional Director know how it went!